



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		DESHBHAKTA RATNAPPA KUMBHAR COLLEGE OF COMMERCE
• Name of the Head of the institution		Dr. V. A. Patil
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		02312641224
• Alternate phone No.		02312641224
• Mobile No. (Principal)		9822917350
• Registered e-mail ID (Principal)		info@drkcollegekolhapur.org
• Address		649-C Ward, Azad Chowk, Ravivar Peth, Lakshmipuri, Kolhapur, Maharashtra 416002
• City/Town		Kolhapur
• State/UT		Maharashtra
• Pin Code		416002
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		07/09/2021
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid						
• Name of the IQAC Co-ordinator/Director	Dr. S. B. Rajmane						
• Phone No.	02312641224						
• Mobile No:	9422521812						
• IQAC e-mail ID	info@drkcollegekolhapur.org						
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.drkcollegekolhapur.org/aqar.aspx						
4.Was the Academic Calendar prepared for that year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.drkcollegekolhapur.org/academic-calendar.aspx						
5.Accreditation Details							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 1	B+	-	2003	16/09/2003	15/09/2008		
Cycle 2	A	3.03	2016	25/05/2016	24/05/2021		
Cycle 2	A	3.03	2016	25/05/2021	31/12/2027		
6.Date of Establishment of IQAC			01/07/2004				
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?							
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount			
NIL	NIL	NIL	Nil	0			
8.Provide details regarding the composition of the IQAC:							
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File						

9.No. of IQAC meetings held during the year	4	
Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Implementation of Academic Autonomy.		
Restructuring of the curricula of first year UG and PG programs.		
Conducted meetings of statutory bodies such as Finance Committee, Academic Council, Governing Body.		
Achieved A+ Grade in the Academic Audit of the college conducted by the Shivaji University, Kolhapur.		
Organised one day seminar on "Entrepreneurship Encouragement Programme" in association with Department of Commerce and Swavlambi Bharat Abhiyan on 28/9/2022		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
To conduct Green Audit, Energy Audit and Gender Audit.	Green Audit of the college was conducted.
To develop online examination and evaluation process for all programmes.	Online Examination and Evaluation Process for the first of B. Com. and BBA program was developed,
To finalise examination and evaluation policy under Autonomy.	Examination and Evaluation Policy for all programs under autonomy was developed,
Formation of Governing Council, Academic Council and BOS under Autonomy.	Governing Body, Academic Council, Finance Committee, Boards of Studies and othe non-statutory bodies under autonomy were formed.
To organize lead college workshops.	Four workshops were organized under Lead College Scheme of Shivaji University, Kolhapur.
To organize guest lectures for students on different topics.	Thirteen guest lectures on different topics were organized through various departments for providing additional knowledge to the students.
To celebrate days of national /international importance.	Days of national /international importance like Republic Day, Independence Day, Mahatma Gandhi Jayanti, International Yoga Day, Savitribai Phule Jayanti, Rajarshi Shahu Maharaj Jayanti, Dr. B. R. Ambedkar Jayanti, Chh. Shivaji Maharaj Jayanti, Women's Day etc. were celebrated in the college.
To update and modernise infrastructure and IT facilities for online teaching learning, examinations, evaluations and administration.	Infrastructural and IT facilities for online teaching learning, examinations, evaluations, administration were upgraded.
13. Was the AQAR placed before the statutory	Yes

body?					
Name of the statutory body					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td>Academic Council</td> <td>21/10/2022</td> </tr> </table>	Name of the statutory body	Date of meeting(s)	Academic Council	21/10/2022	
Name of the statutory body	Date of meeting(s)				
Academic Council	21/10/2022				
14. Was the institutional data submitted to AISHE ?	Yes				
Year					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-2021</td> <td>28/02/2022</td> </tr> </table>	Year	Date of Submission	2020-2021	28/02/2022	
Year	Date of Submission				
2020-2021	28/02/2022				
15. Multidisciplinary / interdisciplinary					
In order to develop the intellectual, aesthetic, social, physical, emotional, moral and all-round capacities of the students in an integrated manner, the college is preparing to include multidisciplinary subjects in accordance with National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term skill and value-based courses. The aim is to inculcate employability and entrepreneurial skills. As the College is preparing itself to have more multidisciplinary subjects, it has been trying to identify the programme learning outcomes, program outcomes, program specific outcomes, course outcomes that define the specific multidisciplinary knowledge, skills, attitudes and values to be acquired by the learner. The college is also planning to start self-financing BCA Programme.					
16. Academic bank of credits (ABC):					
Regarding the implementation of Academic Bank of Credits, the institution has taken lot of efforts to register the students on ABC Portal. As a result, registration of first year students of all UG and PG programmes is almost completed.					
17. Skill development:					
The college is promoting skill enhancing quality education for developing employment and business skills among the learners.					

Accordingly, the college has developed curricula of ten skill enhancement courses in the academic year 2021-2022 and offered them in the academic year 2022-2023. The college is also running NSS, NCC, Sports and Cultural units in order to develop social skills among the students. Mentoring the students is also one of the practices of the institution wherein the mentors create awareness among the students about need of different skills.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The college offers courses in Indian languages like Hindi and Marathi at UG level. Apart from this, facility of Marathi medium is also available to promote teaching-learning in Indian Languages.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The College also makes efforts to provide outcome-based education to the students. After designing the program outcomes, program specific outcomes and course outcomes the college restructures the syllabus in accordance with the same. Each department prepares learning objectives which include programme outcomes, programme specific outcomes and course outcomes to tackle the needs of local and national level. An emphasis was given on practical aspects and inculcating knowledge and job-oriented skills, professional ethics, human values etc., which enables the students for their self-development. Every department offers adequate number of subject electives and job-oriented certificate courses that ensure maximum employability.
20.Distance education/online education:
The college offers courses like Democracy, Elections and Good Governance, Business Communication and Presentation Skills, Constitution of India and Local Self Government, Entrepreneurial Development Skills through online learning mode to the first- and third-year students of UG programs. In due course of time, the college is also preparing to offer other courses through online learning mode. During the Covid-19 Pandemic period various technological tools/facilities like Google Classroom, Zoom, Google Meet, OBS, Links of recorded lectures uploaded on YouTube etc. are used by the faculties as teaching and learning aids in teaching and learning.

Extended Profile

1.Programme

1.1

4

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **3099**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **176**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **5993**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **130**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **22**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 **4**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **3099**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

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File Description	Documents
Institutional Data in Prescribed Format	View File

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Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **130**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	22
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	29
Number of sanctioned posts for the year:	
4.Institution	
4.1	1268
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	21
Total number of Classrooms and Seminar halls	
4.3	105
Total number of computers on campus for academic purposes	
4.4	10.2363
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The UGC has conferred autonomous status to the institute in the month of Sep. 2021 and the same is notified by the Shivaji University in the month of Oct. 2021. Accordingly, different Board of Studies have been formed and they have undertaken the work of curricula revision. The institute offers two programs at undergraduate level and two programs at post-graduate level. In the first year of academic autonomy, the curricula of first year

of all courses have been revised. While revision, the institute has taken into consideration that the curriculum should be relevant to the local, national, regional and global developmental needs as per the guidelines of National Education Policy 2020. The IQAC plays a crucial role in regulating the teaching- learning process through quality measures. Each department prepares learning objectives which include programme outcomes, programme specific outcomes and course outcomes to tackle the needs of local and national level. An emphasis was given on practical aspects and inculcating knowledge and job-oriented skills, professional ethics, human values etc., which enables the students for their self-development. Every department offers adequate number of subject electives and job-oriented certificate courses that ensure maximum employability. Thus, the curricula of all the programmes are designed to ensure academic excellence, social relevance, employment, entrepreneurship, healthy practices in extra-curricular activities. This curriculum was approved by respective Board of studies and as per the recommendations of Academic Council, it was decided to implement the same from the academic year 2022-23.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

13

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Our institute integrates cross-cutting issues such as Professional

Ethics, Gender, Human Values, Environment and Sustainability and Human Value in to the curriculum. The curricula of the courses cover all the cross-cutting issues which are effectively imparted among the students while teaching learning process. Issues relevant to Environment and Sustainability are integrated with the focus on eco- friendly and sustainable environment that enables students to deal with various issues regarding the conservation of a clean and pollution free environment. For second year UG students, Environmental Studies is a compulsory subject. The Marathi and Hindi literature inculcate human values among students. Gender related issues are addressed in the course 'Fundamentals of Entrepreneurship'. The issues relevant to professional ethics are addressed in the courses of B.B.A. and M. Com. Programs. Apart from this, the compulsory courses (under self-study mode) for the first year and fifth year UG students, 'Democracy, Elections and Good Governance' and 'Introduction to Constitution of India' respectively integrate almost all the cross-cutting issues. The inclusion of cross-cutting issues in the curriculum, reflects in the enthusiastic participation by students in large numbers in social outreach activities carried out by the college through NSS, NCC and other platforms.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1530

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**1115**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3099

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1105

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Learning levels of the students in particular subjects are assessed by using results of previous examinations, oral response, classroom discussions etc. The institute has developed special policy to identify and to accelerate the growth of both slow and advanced learners through well-designed mentoring system.

Methodology for Slow Learners:

The mentors identify subjects with difficulties in learning

process on the basis of previous results and oral feedback given by the students. Concerned departments and mentors prepare schedule for extra coaching sessions and implement the same. In addition, they conduct tutorials and home assignments to inculcate interest in the subject. Extra lectures of English are arranged to enhance communication skills of the students who belong to vernacular background. Students are also encouraged to solve previous years question papers.

Methodology for Advanced Learners:

After identification of advanced learners, class mentors plan and conduct the following activities to excel students' knowledge with the help of other faculty members:

1. Special Book Bank Scheme for Meritorious Students
2. Motivation to participate in various webinars
3. Provision of Subject wise Question Banks
4. Suggest reference books for additional knowledge
5. Conducting extra practice exams

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2022	3099	22

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institute creates innovative and interactive platforms for students to develop their skills, knowledge, attitude and values which help them to shape their personality and to enhance their

involvement in participative learning. All the departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills. In the year 2021-22, due to the government restrictions pertaining to the COVID-19 Pandemic, experimental, participative and problem-solving activities were highly limited to the following:

- Online Quizzes
- Motivation and support for participation in webinars, online debates, cultural programs etc.
- Projects
- Seminar Presentations etc.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institute follows ICT enabled teaching in addition to the traditional chalk and talk method. Our faculty members use applications, laptops, computers etc. for conducting online lectures, quizzes, preparing notes, presentations etc.

ICT Tools Available for Effective Teaching-Learning Process:

1. LCD projectors and interactive white boards with internet connection
2. Desktops and Laptops
3. Printers
4. Multifunction photocopier machines
5. Multifunction scanners
6. Digital library resources, subscription of N-LIST and online journals, etc.

Use of ICT by Faculty:

1. Online lectures through Google Meet/ Zoom etc.
2. Online quizzes, study material, question banks through Google Blogs.
3. YouTube/ Google Drive links of recorded lectures

4. Power Point Presentations.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares and follows the academic calendar in order to conduct examinations and also for Continuous Internal Evaluation. Academic calendar of the institution involves significant academic events, examination schedule, birth and death anniversary of Late Padmashri Deshbhakta Ratnappa Kumbhar and other prominent leaders/freedom fighters/social reformers, annual sports days, cultural day, commerce days, workshops, lead institute activities, seminars, conferences and scheduling of different curricular as well as co-curricular activities/ events etc. Academic calendar with all these necessary details is published in the beginning of academic year. Besides this, notices of internal and semester end examination schedule and annual working days as well as teaching days (lectures available) with term dates are also prepared and published by the institute examination controller and staff secretory every year for the convenience and guidance of both students and teachers. University also publishes circular containing holidays in the year as well as dates of commencement of term and term end. Academic calendar helps in completion of syllabus, preparation for and conducting examination, internal evaluation as well as other activities

within the timeframe of university and internal examinations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

22

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

247

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

23

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institute makes honest efforts for continuous internal evaluation system. The continuous internal evaluation system is characterized by examination calendar, tutorials, home assignments, practical sessions, projects, presentations, quizzes, group discussions, re-examinations and evaluation of sports and NCC students etc. Additional assessment methods such as seminars, orals, online tests, online quizzes etc. are also conducted as a part of continuous internal evaluation process. As the university

has decentralized the assessment system of B. Com. I and BBA I and handed it over to the institute, the examination is conducted at institute level and the assessment is also done at examination level of both B. Com. I and BBA I. Due to Covid-19 pandemic, the examinations of B. Com. I and BBA I- Semester I, were conducted online. In case of off line semester end examinations, it is the routine practice to fill absent numbers of the candidates online on university portal during the examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

B.Comcourse provides detailed understanding of management principles, marketing principles, industrial management and basics of entrepreneurship. The program also enables students to acquire the practical, fundamental knowledge of accounting, costing, money and financial systems. The inclusion of ability enhancement course such as business communication develops language skills in students for personal, academic and professional development. After BBA course the students become aware of business domains and its constituents like business laws, marketing, cost accountancy, business management etc. further they can analyse management and importance of HR.M.Com. course imparts deeper insights in contemporary issues of cost accounting. And make students familiar with the balance scorecard, JIT, MRP, ERP and value chain. The cumulative knowledge of taxation helps to understand the concept of goods and services tax including GST.M.B.A. program moulds a student into a competent and professional personality with array of courses related to business studies. Students can relate and access globalisation trends, challenges, and environment for foreign trade and investments. The operations management helps students to learn it's system and issues pertaining to management of productivity, manufacturing technology and facilities. With course in research methodology student are well versed in research process.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://drive.google.com/file/d/1G3gA7EBm7evdLHr0Eqoxl4ARUkxZVxQY/view

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The programme outcomes (POs) and Programme Specific Outcomes (PSOs) are accomplished through curriculum. POs are designed and developed at programme level considering knowledge competence and skill required for the programme. COs are required depth knowledge and other attributes which are formulated with each course. The attainment of COs is determined by performances of students in Continuous Internal Evaluation (CIE) and Semester End Examination (SEE). Class-tests are conducted by the teachers and after assessment direct and indirect methods are used by teacher to give feedback. During Covid-19 pandemic, online platforms such as Google Meet and Zoom were used to deliver lectures. Traditional lectures as well as demonstrators, hybrid learning, facilitators, delegators, group discussions, debates and industrial visits were used to improve learning experience and depth of knowledge. The passing percentage for B.Com is 99.7%, for BBA it is 94%, for M.Com it is 93%, for MBA it is 88%, and the average passing percentage for all courses is 97.3%. Also 200 students were placed in various industries through campus. Course planning, conducting activities and programmes, and assessment play vital role in attainment of COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

959

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://drive.google.com/file/d/1LOI2zLhempeFuzINLYSlj-eJy8EVR3zJ/view>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution provides all necessary infrastructural facilities and conducive environment to promote research activity in the campus. The institution has high speed internet facility. Institute has well equipped computer lab with necessary software, computers and LCD facility for carrying out research activities. The institution provides conference and seminar hall with LCD projector for the smooth conduct of seminar, colloquium, viva-voce examination, etc. The institute has well equipped library with books and journals. INFLIBENT facility is made available to the faculty and students to facilitate their research activities. Every year the library is enhanced to motivate the faculty to publish more number of books, research papers in journals and magazines. Shelf has been placed in the library to display the books, magazines, journals, etc. authored by the teaching staff. The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents. The institute gives a free hand to report research results and findings. However, a thorough review is done for all research proposals

seeking funding from various funding agencies.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.10

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institute recruits meritorious, dynamic and enterprising young faculty through an elaborate selection process that involves careful scrutiny of applications, testing of knowledge and teaching skills through seminars and selection interviews. The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted to participate in national and international seminars, workshops and conferences, etc. in all over India. Institute organises different seminars and workshops to provide knowledge about research.

Teaching staff are encouraged to enhance their qualifications and pursue Ph. D. programs. Faculty members are encouraged to guide research. A good number of students have registered for M Phil and Ph. D. programs and the numbers are increasing every year. The research may not lead to publications but the research output will

definitely help the society. Institute is engaged in research for solutions.

The institute focuses on Entrepreneurship Development Skills with innovative system to guide and motivate student and faculty to become Entrepreneur and Start-up. The institute organises Entrepreneurship & Start-up program which provide guidance on project report preparation, market survey and marketing of product.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

5

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0.80

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.36

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.145

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Institute organizes a number of extension activities to promote institute- neighbourhood community to sensitize the students towards community needs through National Service scheme (NSS) and National Cadet Corps (NCC) and other units.

NSS organizes a residential seven day camp in campus of Shivaji University, Kolhapur and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation ,eradication of superstition, Beti Bacho Beti Padhao, , social awareness, Aids awareness, Blood donation camp, Health check up camp, farmer's meet, awareness

about prevention of farmer's suicide. The NCC unit of college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and idea of self service. The NCC unit of college organizes various extension activities as tree plantation, road safety awareness, Ekta daud for health, Swachhata Abhiyaan, National equality awareness.

Other than NSS and NCC units the various departments of Institute is conscious about its responsibilities for shaping students into responsible citizens of country by making students aware of social issues through various programmes like ,diet awareness, no vehicle day, soil and water testing, plastic eradication etc.

All these mentioned activities have positive impact on student

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

19

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**1404**

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work****2**

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**1**

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Education is meaningless if it does not uplift and provide the viable avenues and technologies for the sustainable development of

Students, Faculty and Stakeholders in the form of infrastructure. Since its inception, our Institution has taken active measures for the building up of infrastructure over the years. The campus is catering Professional, Recreational and Relational needs of students and faculty. The institution has implemented effective steps to upgrade various infrastructural facilities such as Classrooms with LCD projectors, Seminar Hall with ICT facilities, Digitalized Library, Staffroom, Health facilities, Computing facilities, Canteen, Drinking water facility, Ladies Room, Hostel, Informative boards, Parking and Solar power system. The Institution has equipped with generator for maintaining uninterrupted supply of electricity. Entire campus of the institute is under CCTV surveillance. The Institution has an enormous and well-furnished library having huge numbers of 16502 Textbooks, 6500 E-journals, 199500 E-books, 28289 Reference books and 44 Periodicals including reading room with 150 student's capacity and OPEC facilities for the students. The Institution has well equipped and fully air-conditioned 02 Computer labs, 105 Computers, 20 LCD Projectors, and 04 Internet Connections with 100 mbps speed, 01 Language Lab, 07 Printers, 04 Scanner and 03 Xerox prerequisites.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Institute is committed to create a balanced atmosphere of Cultural and Sports activities for the overall Personality Development of the students to acquire new age skills. Cultural department comprising of adequate space with instruments such as Harmonium, Tabla, Flute, Scale changer, Keyboard, Drum, Octopad, Sarees, Dhotis, Gamchha to perform cultural activities. Students are encouraged to participate in the various competitions organized by Shivaji University and other Organizations. Students are instigated to develop their personality by participating in various events such as Debating, Elocution, Folk dance, One-act plays, Street plays, Mimicry, Mime and Western music. The Institute has well equipped Auditorium. The Institute provides various sports facilities to the students. The department of Physical Education has specific plans for creating awareness about

health and fitness among students. It comprises of Open terrace space for Yoga, Indoor Stadium and 17,237.75 Sq. Mtr. basketball turf ground. The College has 6700 Sq. feet playground for outdoor sport events, and 01 well equipped sport room for multipurpose indoor sports. The college has indoor game facilities as Chess, Carom, Table Tennis. A sophisticated gymnasium is also facilitated by the Institute for the students to develop their physical strength and fitness.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

30

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1.43

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of this institution is one of the important assets to cultivate students and their lives. The library consists of 53,967 books including 16,502 textbooks and 28,289 reference books, 9,076 other books regarding competitive exams, 44 journals, 1,057 bound volumes, 1,99,500 e-books and more than 6,500 e-journals. Library completed Automation with bar-code and QR code system. The library has provided smart ID card with Library Borrower Card to library readers and developed web-blog

(www.drkcollegeofcommercelibrary.blogspot) to provide all information to the readers. The library has 150 students study room. Every year various activities are undertaken to improve student's awareness about the library such as User Orientation program, Book Exhibition, Book Bank and Special Library Scheme. Library is well organized with Main stack, Reference Section, Textbook section, Novel section, Reading room, and Book processing section. Library has provided OPAC to search books from anywhere and anytime. The library also connected to 65 libraries through Vidya-Sagar library software. We purchased N-LIST program of INFLIBNET-UGC for providing e-books and e-journals to students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.34

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year****360**

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institute has an IT policy covering all major areas like Wi-Fi and cyber security which is updated as per the need of the institute. Institution is regularly upgrading its infrastructure covering Wi-Fi, cyber security, software up gradation, erp system and ICT enabled teaching learning. Institution provides annual budget for up gradation of IT facilities. Previously the campus was enabled with 3 internet connection, in the year 2021 – 2022 total 4 internet connections are provided in the campus. Out of four connections 2 routers is having Wi Fi network facility. As per the recommendation of previous accreditation committee, in the year 2021 – 22 both computer labs become fully air conditioned. Institute has increased the number of classrooms, seminar hall and well-equipped auditorium with ICT facilities. Institute has well equipped generator for maintaining uninterrupted supply of electricity. To take care of cyber security all the computers are password protected and students are checked for college ID card before entered in LAB. Campus is equipped with CCTV cameras at various locations for the security purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3099	105

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus
A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing
B. Any three of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

6.93

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The maintenance of physical, academic and support facilities are carried out by the Institute with consultation of the respective departments. In case of breakdowns, standard procedure is followed to bring the equipment/machine in working condition. Classrooms are allocated to all departments along with necessary ICT tools. The classrooms are utilized as per the time table and cleaned on daily basis. Head of the institute and HODs monitor the cleanliness and discipline in campus. Librarian with supporting staff maintains central library. There is focus on availability and utilization of instructional material in teaching and learning process. At the end of the academic year stock verification is done. Procurement of books as per the requirement is initiated through duly constituted library committee by inviting the requirement of books from various departments. The Institute has well equipped A/C Computer Lab with PCs and essential softwares. The IT coordinator maintains the IT facilities in the institute. The Physical Director of the institute looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. The entire campus is under CCTV surveillance and timely maintenance is ensured.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the

Government during the year**641**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**0**

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology
C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://www.drkcollegekolhapur.org/blog-post.aspx?uid=1140&t=Guest+Lecture+on+Women+Health+delivered+by+Dr.+Snehal+Vhasakalle+patil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**97**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education**248**

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students of the college represent on various committees and activities and also they are engaged in various administrative, co-curricular and extracurricular activities. Apart from the Student Council, many students are involved in various co-curricular and

extracurricular activities in the College at Departmental level. The important events in College like organizing guest lectures, Celebration of National leaders birth and death anniversaries, Celebrations of Teachers' day, Rallys Traditional day, Graduation day, Tree Plantation, Blood Donation camp, Flood Help Food Distribution to Orphanages, Cleaning of Statues of Social Activists etc. are managed by the students. The volunteers of NSS shoulder complete responsibilities for the successful organization of various social activities on behalf of the College. One of the best practices, 'Onjal' is carried out solely through the self-motivating involvement of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

4

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni of College is recognized as 'Maji Vidhyarthi Sangh'. The Association is registered with the Charity under the Maharashtra Institution Registration Act 1860. The alumnus of College are active in variety of fields like Chartered Accountants, Administration, Legal services, Journalism, Industries, Academics, Social work and Entertainment industry. The Alumni Association organised Grand Ex-student Meet on 09 Feb 2019. About 500 alumni members are working in the College itself and contributing to the progress of the College. Recently on 16th Oct, 2021 Alumni meet was organised by the college in the college

campus. The College has registered Alumni Association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.drkcollegekolhapur.org/blog-post.aspx?uid=1151&t=Alumni+Records++of+Events+2021-22

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of our institute is reflective of and in tune with the Vision, Mission and Objectives of the institute. Our institute aims at disseminating quality education in Commerce and Management and to provide co-curricular facilities for the holistic development of the youth of this region. 65 years ago our visionary founder and freedom fighter late Deshbhakta Ratnappa Kumbhar established this institute to inculcate the qualities like leadership, discipline etc. and to create the awareness about social responsibilities among students. Principal is the head of academic and administrative bodies. IQAC coordinator, Governing Body, Academic Council, registrar and CDC carry out the academic and administrative activities of the institute under the directives of the Principal. Internal coordination, monitoring mechanism and participatory management helps to improve and enhance quality of functioning of the college. Considering the need of the students our management decided to go for autonomy. That will enable us to restructure syllabus and introduce various certificate courses for the holistic development of the students. The reframed curricula will make our students more competent for working in changing global scenario. Our institution is instrumental in creating and maintaining healthy relations among students, faculties and management by facilitating enthusiastic

work atmosphere and nurturing human values in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.drkcollegekolhapur.org/vision.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college encourages culture of decentralization by involving all staff members. The tradition of Participative management is observed by the college. The management of the Council of Education takes major decisions regarding working of the institution. The Principal is the member of Management Council which is a unique feature of this institute. Along with them the Governing Body, Academic Council, Finance Committee, BOS, IQAC, CDC, Registrar, administration staff and HODs work together with mutual understanding for effective implementation of the decisions taken and the policies adopted. At the beginning of each academic year different committees and sub committees comprising representative from all stakeholders of the college are formed by the Principal for the smooth functioning of administrative and academic activities.

Case Study:

- The Library Committee of the college looks after the functioning of the library. Every year regular meetings are held where the annual budget is sanctioned for purchase of books, journals and other items required. Head of the Department give recommended books list to the librarian. Once the books are purchased the bills are verified by the library staff and then processed for payment. Accounts section with the permission of the Principal makes payment to the suppliers.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college adheres to the holistic development of students as they are of pivotal interest to the institution. For this the institution is inclining towards student-centric approach. To meet the expectations of the students the college has promoted Placement Cell. The placement officer organizes various programmes to increase employability among students. Our institute is instrumental in giving industrial exposure to the students recognizing the need of practical based knowledge. The Institute has organized Job Fair in collaboration with the Kolhapur Municipal Corporation. To enhance competency of the students following initiatives are taken by the Placement Cell:

- Seminar on Recent Trends in Business and Placement Drive (03-03-22)
- Seminar on IT Recruitment Management and Placement Drive (03-03-22)
- Seminar on Modern Education and Placement Drive (15-03-22)
- Seminar on Recent Trends in Insurance Company and Placement Drive (09-04-22)
- Seminar on Network Marketing and Placement Drive (22-04-22)

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institute is administered by the Council of Education, Kolhapur (COEK) headed by the President of COEK as the governing authority of the institution. The administration of the Institution is decentralized and in order to encourage participative governance and for the independent decision making, autonomy is granted to various committees. The Governing Body (GB) of the institution is constituted as per the UGC norms and chaired by the President of COEK. The GB is responsible to formulate the long-term goals and to review the overall performance of the institution. Academic and financial matters proposed by the Academic Council and Finance Committee are discussed and approved by GB. The Principal of the institution oversees the Administrative Office, and coordinates other academic and administrative works. He is supported by the Registrar, Office Superintendent, HoDs, Programme Coordinators, IQAC, Research Department, Examination Cell, Library, IT Department etc. The feedback from all the stakeholders is collected by IQAC and quality enhancement is initiated. The institute follows rules and regulations of Parent University, Govt. of Maharashtra, UGC regarding the appointment and service. The recruitment of temporary staff is carried out by the college management as per the norms of University, UGC and Government of Maharashtra. The grievance redressal mechanism solves the issues raised by staff and students.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has formulated welfare measures for teaching and non-teaching staff. The institute through Employee's Credit Co-operative Society provides uniforms to the non-teaching staff every year at the time of Diwali festival. The society also provides loan to the employees on minimum documentation. On the occasions of the Independence Day, Republic Day and Diwali the society distributes gifts to the administrative staff. Financial assistance in the form of advance is also made available to administrative staff for Diwali. The meritorious children of employees are felicitated by the management to achieve more in their life. Financial assistance is provided for dress code to CHB staff. Cover under Group Insurance Scheme is also provided students and teachers. Regular health check-up camps are organized by the institute where all employees and students go through the thorough health check-up. Considering the hygiene and safety of the students and staff members the institute takes initiative and made a provision of RO water for staff and students that prevents gastric diseases.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institute is vigilant towards financial resources and its utilization and conducts internal and external financial audits regularly. The Institution has audited its financial accounts which includes the detailed income and expenditure of the institution for the year 2021-2022.

- **Internal Audit-** The management has appointed an internal auditor to audit the accounts of the college periodically. The internal auditor submits his observations, suggestions and recommendations about the accounts and the general state of financial affairs to the management through their periodic audit report. The day-to-day accounts which are maintained by the accounts department are monitored by the Principal of the college.
- **External Audit-** The annual accounts of the institute are audited and certified by external statutory auditor i.e., D. Y. Bhumkar and Co. For this year there was no objection raised in audits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college mobilizes funds through students' fee, interest on deposits, alumni contribution/donation, individuals and self-financed courses.

1. Policy for funds:

- Collection of requirements from IQAC, examination cell, various departments, library, gymkhana etc.
- Preparation of Budget

- **Sanction of the Budget**
- **Allocation of funds as per budget.**

1. The financial sources of the College are:

- **Collection of fees from grantable and non-grantable courses.**
- **Alumni Contribution**

1. Optimum utilization of financial resources: Following system is adopted by the College for the optimal utilization of resources.

- 1. The College invites requirements from all Departments and accordingly prepares the budget for every department.**
- 2. Finance Committee works on the details of the budgetary plan.**
- 3. Finance Committee prepares the budget by considering financial resources and submits to Governing Body for final approval.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has implemented quality improvement measures as follows:

Green Reform: Our institute has implemented online process right from the admission of a student to the declaration of the result. Hence, the institute has become a trendsetter in the parent university who has automated all official work. This has reduced all paperwork in the college. Simultaneously, we encourage staff members to reuse the used papers that make us eco-friendly. Through proper rainwater harvesting system college campus has become self-sufficient in case of water. This has reduced

institute's water bill of Municipal Corporation. The institute has also established Solar power plant that has resulted into the reduction of Electricity bill of the institute.

Academic Calendar:

The institution follows the academic calendar in order to conduct examinations and also for continuous internal evaluation. Academic calendar of the institution involves significant academic events, examination schedule, birth and death anniversary of Late Padmshri Deshbhakta Ratnappa Kumbhar and other prominent leaders/freedom fighters/social reformers, annual sports days, cultural day, commerce days, workshops, lead college activities, seminars, conferences and scheduling of different curricular as well as co-curricular activities/ events etc. Besides this, notices of internal and university examination are also prepared and published. University also publishes circular containing holidays in the year as well as dates of commencement of term and term end.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC reviews the teaching plan, teaching-learning process, pedagogy employed assessment of performance of teachers and students

Ø Curriculum Framing:

In the academic year 2021 - 2022, the institute has been conferred autonomous status from University Grants Commission and Shivaji University, Kolhapur. The College has formed Governing Body, Academic council, Finance Committee and Board of studies. IQAC conducts regular meetings of these committees. BOS has structured the curriculum for the first year programmes under autonomy for both undergraduate and postgraduate levels i.e. B. Com., BBA, M. Com. and MBA. This syllabus is framed to cater to the needs of students keeping in view the changing business scenario of globalization. The designed curriculum has been sanctioned by the Academic Council of the institute and will be implemented from the

upcoming academic year 2022-23.

Ø Examination Reforms:

Our institute is the first in Parent University to conduct online Examination. The college has paved the way for other colleges to opt for online examinations in the pandemic situation and after. For smooth functioning of online examination, the institute has hired software from Biyani Technologies that facilitates the students to attempt the examination from their homes by using electronic gadgets. They also conduct Mock tests to make students familiar with the software. Noticing the problems faced by the students during mock tests the institute frames some guidelines to solve those issues with the help of the owner of the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute organized various Guest lectures on Gender sensitization and promotion of gender equity during the year 2021-22.

Guest lecture on Women health and safety under the programme "Security of Women & social media Awareness" organised on 02/05/2022. Guest lecture on "Women health" organised on 08/03/2022. Guest lecture on "Women Empowerment" organized on 10/03/22. Guest lecture on "Women's health and hygiene" organised on 19/04/2022. Guest lecture on "Special women's Recruitment" organised.

- Annual gender sensitization action plan(s) :-

Future Plan (2022-23)

1. Save Baby Girl Poster presentation
2. Essay competition on gender discrimination
3. Lectures on Gender equality
4. Women empowerment Cell
5. Health check-up camp
6. Scholarship of Rs. 1000 proposed to be granted to girl student (sports)
7. Equal opportunity Centre in College.

- Specific facilities provided for women:-

1. Safety and security:

- Anti-ragging cell
- Internal sexual harassment prevention cell.
- Security guard.
- CCTV surveillance
- Grievance Redressal Committee.
- Free medical check-up camps

2. Counseling: separate mentor teacher has been appointed for counseling.

3. Common Room: A spacious, safe and comfortable common room specifically for girl student with napkin vending machine available in the college building.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	D.R.K. College of Commerce, Kolhapur (drkcollegekolhapur.org)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. LED bulbs are installed in the college for saving energy

2. Solar system has been installed at the roof top.

3. Energy audit and Green audit is completed

4. College Swachhata Activity on 23.12.2021.

5. College participated in Tree Plantation Drive in the month of July 2022

6. NSS students cleaned Statue in the Kolhapur city on 1st July 2022

7. No vehicle day is observed so as to motivate the students and faculty for conservation of energy resources and environment

protection.

8. Organisation of world bicycle day on 3.6.2022.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions/awards
- 5.Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

B. Any 3 of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic up-liftment of the needy, and set communal harmony.

Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation.

Institute celebrates cultural and regional days of important like Constitution Day, Republic Day, Traditional days etc. to teach tolerance and harmony to the students. The Gender Equality Policy & activities focuses on equal access, opportunities, and rights for women and men. Policy for the Differently-abled ensures that every single member of the department is aware of the care to be shown to the differently-abled people. The department has revised the curriculum with the inclusion of topics related to human rights, democracy, tolerance, harmony, promotion of social values, awareness of environmental protection and ethics.

Year

2021-22

Number**05****Web link**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Sensitisation of students & employees towards constitutional obligations Following activities were conducted -

Deshbhakt Ratannappa Kumbhar Death Anniversary On 23.12.2021

Campus Cleaning on the occasion of Deshbhakt Ratannappa Kumbhar Death Anniversary.

On 01.01.2022 On new year's eve, the Statues of the great men of the city are cleaned and Greeted by volunteers.

On 22/04/22 Cleaning of panchganga river were done. On 23.02.2022 College students participated in Cleaning the Premises Of Ch. Shivaji University. On 26.01.2022

Celebrated the REPUBLIC DAY. On 15.08.2021, celebrated INDEPENDENCE DAY. Institute Celebrated Constitution Day on 26/11/2021

On 9/02/2022 Workshop on IPR and Innovations were organized by the Institute.

26/01/2021 Quiz for Celebrating Voters week was conducted

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days and events to sow seed of Nationalism and Patriotism amongst students. The Faculty, Staff and Students of the institution all come together to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness.

Mahatma Gandhi Jayanti is celebrated every year on 2nd of October to understand the ideology of great leader Mahatma Gandhi and his ideologies of truth and nonviolence.

International Yoga day is celebrated on 21st June every year to make everyone aware of how Yoga embodies unity of mind and body.

Savitribai Phule Jayanti, First lady teacher in British era, Rajarshi Chh. Shahu Maharaj, Social reformer and King of Kolhapur, Dr. B. R. Ambedkar, Chh. Shivaji Maharaj Jayanti are the some important commemorative days which are celebrated in the Institute every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICES

Title of the Practice

Blood Donation Camp

Objectives of the Practice:

To create awareness relating to blood need in the society and spirit among the students to help in severe condition to Patients as a social bond. Blood is the life line of every human being.

Context: On the occasion of Birth anniversary of Late Padmashri Dr. Ratnappa Kumbhar on 15th September, the this Institute organizes every year Blood Donation Camp, Where students participate in this social cause to help those who are in need of blood in adverse physical conditions.

The Practice: Students, teaching and non-teaching staff participate in blood donation camps. College organizes every year as duty towards the society. **Evidence of Success:** Every year more than one hundred people participate in the blood donation camp

organized by the Institute. On blood donation, participants get certificate of donation from the College and concerned blood bank.

Problems Encountered & Resources Required: There is no problem encountered so far by the Institute in performing this activity.

File Description	Documents
Best practices in the Institutional website	https://www.drkcollegekolhapur.org/igac-downloads.aspx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institutional Distinctiveness

Institute was established in the year 1957 with a mission to provide higher education

in commerce and business education to inculcate the qualities like leadership, competence

and efficiency along with character and integrity amongst students in the region.

1. Institute is successfully running CA/ICWA foundation course for the past 20 years.

2. NCC having two units boys and-co-ed (boys and girls).

3. P.G. programmes M.com/MBA

4. Hugely and widely preferable Institute for commerce education.

5. Institute has strong alumni.

6. Institute boost itself in enjoying majority of female strength of (2738) more than

males (1721)

7. The independent and state of the art library with 60000 books including local &

national newspapers containing books on competitive examinations is available in the

college.

8. One alumnus Ms. Snehal Bendke has been selected as International Referee of

Women's Volleyball Team in recent Olympics games.

9. One of students is holding a position as Captain of Maharashtra cricket team.

10. Institute is having a full time training and placement officer.

11. More than 80 % teachers are alumni of this institute.

12. Organisation of workshops on "Life skills development" (14/5/2022), "Current

economic scenario" (21/5/2022) Training Programmes (27/12/2021)

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The UGC has conferred autonomous status to the institute in the month of Sep. 2021 and the same is notified by the Shivaji University in the month of Oct. 2021. Accordingly, different Board of Studies have been formed and they have undertaken the work of curricula revision. The institute offers two programs at undergraduate level and two programs at post-graduate level. In the first year of academic autonomy, the curricula of first year of all courses have been revised. While revision, the institute has taken into consideration that the curriculum should be relevant to the local, national, regional and global developmental needs as per the guidelines of National Education Policy 2020. The IQAC plays a crucial role in regulating the teaching- learning process through quality measures. Each department prepares learning objectives which include programme outcomes, programme specific outcomes and course outcomes to tackle the needs of local and national level. An emphasis was given on practical aspects and inculcating knowledge and job-oriented skills, professional ethics, human values etc., which enables the students for their self-development. Every department offers adequate number of subject electives and job-oriented certificate courses that ensure maximum employability. Thus, the curricula of all the programmes are designed to ensure academic excellence, social relevance, employment, entrepreneurship, healthy practices in extra- curricular activities. This curriculum was approved by respective Board of studies and as per the recommendations of Academic Council, it was decided to implement the same from the academic year 2022-23.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year**4**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**13**

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****0**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Our institute integrates cross-cutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability and Human Value in to the curriculum. The curricula of the courses cover all the cross-cutting issues which are effectively imparted among the students while teaching learning process. Issues relevant to Environment and Sustainability are integrated with the focus on eco- friendly and sustainable environment that enables students to deal with various issues regarding the conservation of a clean and pollution free environment. For second year UG students, Environmental Studies is a compulsory subject. The Marathi and Hindi literature inculcate human values among students. Gender related issues are addressed in the course 'Fundamentals of Entrepreneurship'. The issues relevant to professional ethics are addressed in the courses of B.B.A. and M. Com. Programs. Apart from this, the compulsory courses (under self-study mode) for the first year and fifth year UG students, 'Democracy, Elections and Good Governance' and 'Introduction to Constitution of India' respectively integrate almost all the cross-cutting issues. The inclusion of cross-cutting issues in the curriculum, reflects in the enthusiastic participation by students in large numbers in social outreach activities carried out by the college through NSS, NCC and other platforms.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1530

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1115

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above								
<table border="1"> <thead> <tr> <th data-bbox="97 353 533 421">File Description</th><th data-bbox="533 353 1396 421">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="97 421 533 566">Provide the URL for stakeholders' feedback report</td><td data-bbox="533 421 1396 566">https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx</td></tr> <tr> <td data-bbox="97 566 533 790">Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management</td><td data-bbox="533 566 1396 790">View File</td></tr> <tr> <td data-bbox="97 790 533 857">Any additional information</td><td data-bbox="533 790 1396 857">No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Provide the URL for stakeholders' feedback report	https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx	Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File	Any additional information	No File Uploaded	
File Description	Documents								
Provide the URL for stakeholders' feedback report	https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx								
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File								
Any additional information	No File Uploaded								
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website								
<table border="1"> <thead> <tr> <th data-bbox="97 1037 533 1104">File Description</th><th data-bbox="533 1037 1396 1104">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="97 1104 533 1249">Provide URL for stakeholders' feedback report</td><td data-bbox="533 1104 1396 1249">https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx</td></tr> <tr> <td data-bbox="97 1249 533 1317">Any additional information</td><td data-bbox="533 1249 1396 1317">View File</td></tr> </tbody> </table>	File Description	Documents	Provide URL for stakeholders' feedback report	https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx	Any additional information	View File			
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Provide URL for stakeholders' feedback report	https://www.drkcollegekolhapur.org/fb-analysis-atr.aspx								
Any additional information	View File								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment of Students									
2.1.1.1 - Number of students admitted (year-wise) during the year									
3099									
<table border="1"> <thead> <tr> <th data-bbox="97 1686 533 1753">File Description</th><th data-bbox="533 1686 1396 1753">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="97 1753 533 1821">Any additional information</td><td data-bbox="533 1753 1396 1821">View File</td></tr> <tr> <td data-bbox="97 1821 533 1921">Institutional data in prescribed format</td><td data-bbox="533 1821 1396 1921">View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)									

1105

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Learning levels of the students in particular subjects are assessed by using results of previous examinations, oral response, classroom discussions etc. The institute has developed special policy to identify and to accelerate the growth of both slow and advanced learners through well-designed mentoring system.

Methodology for Slow Learners:

The mentors identify subjects with difficulties in learning process on the basis of previous results and oral feedback given by the students. Concerned departments and mentors prepare schedule for extra coaching sessions and implement the same. In addition, they conduct tutorials and home assignments to inculcate interest in the subject. Extra lectures of English are arranged to enhance communication skills of the students who belong to vernacular background. Students are also encouraged to solve previous years question papers.

Methodology for Advanced Learners:

After identification of advanced learners, class mentors plan and conduct the following activities to excel students' knowledge with the help of other faculty members:

- 1. Special Book Bank Scheme for Meritorious Students**
- 2. Motivation to participate in various webinars**
- 3. Provision of Subject wise Question Banks**
- 4. Suggest reference books for additional knowledge**
- 5. Conducting extra practice exams**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2022	3099	22

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institute creates innovative and interactive platforms for students to develop their skills, knowledge, attitude and values which help them to shape their personality and to enhance their involvement in participative learning. All the departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills. In the year 2021-22, due to the government restrictions pertaining to the COVID-19 Pandemic, experimental, participative and problem-solving activities were highly limited to the following:

- **Online Quizzes**
- **Motivation and support for participation in webinars, online debates, cultural programs etc.**
- **Projects**
- **Seminar Presentations etc.**

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institute follows ICT enabled teaching in addition to the traditional chalk and talk method. Our faculty members use applications, laptops, computers etc. for conducting online lectures, quizzes, preparing notes, presentations etc.

ICT Tools Available for Effective Teaching-Learning Process:

1. LCD projectors and interactive white boards with internet connection
2. Desktops and Laptops
3. Printers
4. Multifunction photocopier machines
5. Multifunction scanners
6. Digital library resources, subscription of N-LIST and online journals, etc.

Use of ICT by Faculty:

1. Online lectures through Google Meet/ Zoom etc.
2. Online quizzes, study material, question banks through Google Blogs.
3. YouTube/ Google Drive links of recorded lectures
4. Power Point Presentations.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares and follows the academic calendar in order to conduct examinations and also for Continuous Internal Evaluation. Academic calendar of the institution involves significant academic events, examination schedule, birth and death anniversary of Late Padmashri Deshbhakta Ratnappa Kumbhar and other prominent leaders/freedom fighters/social reformers, annual sports days, cultural day, commerce days, workshops, lead institute activities, seminars, conferences and scheduling of different curricular as well as co-curricular activities/events etc. Academic calendar with all these necessary details is published in the beginning of academic year. Besides this, notices of internal and semester end examination schedule and annual working days as well as teaching days (lectures available) with term dates are also prepared and published by the institute examination controller and staff secretary every year for the convenience and guidance of both students and teachers. University also publishes circular containing holidays in the year as well as dates of commencement of term and term end. Academic calendar helps in completion of syllabus, preparation for and conducting examination, internal evaluation as well as other activities within the timeframe of university and internal examinations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

22

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

247

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

23

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institute makes honest efforts for continuous internal evaluation system. The continuous internal evaluation system is characterized by examination calendar, tutorials, home assignments, practical sessions, projects, presentations, quizzes, group discussions, re-examinations and evaluation of sports and NCC students etc. Additional assessment methods such as seminars, orals, online tests, online quizzes etc. are also conducted as a part of continuous internal evaluation process. As the university has decentralized the assessment system of B. Com. I and BBA I and handed it over to the institute, the examination is conducted at institute level and the assessment is also done at examination level of both B. Com. I and BBA I. Due to Covid-19 pandemic, the examinations of B. Com. I and BBA I- Semester I, were conducted online. In case of off line semester end examinations, it is the routine practice to fill absent numbers of the candidates online on university portal during the examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

B.Comcourse provides detailed understanding of management principles, marketing principles, industrial management and basics of entrepreneurship. The program also enables students to acquire the practical, fundamental knowledge of accounting, costing, money and financial systems. The inclusion of ability enhancement course such as business communication develops language skills in students for personal, academic and professional development. After BBA course the students become aware of business domains and its constituents like business laws, marketing, cost accountancy, business management etc. further they can analyse management and importance of HR.M.Com. course imparts deeper insights in contemporary issues of cost accounting. And make students familiar with the balance scorecard, JIT, MRP, ERP and value chain. The cumulative knowledge of taxation helps to understand the concept of goods and services tax including GST.M.B.A. program moulds a student into a competent and professional personality with array of courses related to business studies. Students can relate and access globalisation trends, challenges, and environment for foreign trade and investments. The operations management helps students to learn it's system and issues pertaining to management of productivity, manufacturing technology and facilities. With course in research methodology student are well versed in research process.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://drive.google.com/file/d/1G3gA7EBm7evdLHrOEqoxl4ARUkxZVxQY/view

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The programme outcomes (POs) and Programme Specific Outcomes (PSOs) are accomplished through curriculum. POs are designed and developed at programme level considering knowledge competence and skill required for the programme. COs are required depth knowledge and other attributes which are formulated with each course. The attainment of COs is determined by performances of students in Continuous Internal Evaluation (CIE) and Semester End Examination (SEE). Class-tests are conducted by the teachers and after assessment direct and indirect methods are used by teacher to give feedback. During Covid-19 pandemic, online platforms such as Google Meet and Zoom were used to deliver lectures. Traditional lectures as well as demonstrators, hybrid learning, facilitators, delegators, group discussions, debates and industrial visits were used to improve learning experience and depth of knowledge. The passing percentage for B.Com is 99.7%, for BBA it is 94%, for M.Com it is 93%, for MBA it is 88%, and the average passing percentage for all courses is 97.3%. Also 200 students were placed in various industries through campus. Course planning, conducting activities and programmes, and assessment play vital role in attainment of COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

959

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://drive.google.com/file/d/1LOI2zLhempeFuzINLYSlj-eJy8EVR3zJ/view>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institution provides all necessary infrastructural facilities and conducive environment to promote research activity in the campus. The institution has high speed internet facility. Institute has well equipped computer lab with necessary software, computers and LCD facility for carrying out research activities. The institution provides conference and seminar hall with LCD projector for the smooth conduct of seminar, colloquium, viva-voce examination, etc. The institute has well equipped library with books and journals. INFLIBENT facility is made available to the faculty and students to facilitate their research activities. Every year the library is enhanced to motivate the faculty to publish more number of books, research papers in journals and magazines. Shelf has been placed in the library to display the books, magazines, journals, etc. authored by the teaching staff. The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents. The institute gives a free hand to report research results and findings. However, a

thorough review is done for all research proposals seeking funding from various funding agencies.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.10

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institute recruits meritorious, dynamic and enterprising young faculty through an elaborate selection process that involves careful scrutiny of applications, testing of knowledge and teaching skills through seminars and selection interviews. The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted to participate in national and international seminars, workshops and conferences, etc. in all over India. Institute organises different seminars and workshops to provide knowledge about research.

Teaching staff are encouraged to enhance their qualifications and pursue Ph. D. programs. Faculty members are encouraged to guide research. A good number of students have registered for M Phil and Ph. D. programs and the numbers are increasing every

year. The research may not lead to publications but the research output will definitely help the society. Institute is engaged in research for solutions.

The institute focuses on Entrepreneurship Development Skills with innovative system to guide and motivate student and faculty to become Entrepreneur and Start-up. The institute organises Entrepreneurship & Start-up program which provide guidance on project report preparation, market survey and marketing of product.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

5

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0.80

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.36

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.145

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Institute organizes a number of extension activities to promote institute- neighbourhood community to sensitize the students towards community needs through National Service scheme (NSS) and National Cadet Corps (NCC) and other units.

NSS organizes a residential seven day camp in campus of Shivaji University, Kolhapur and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation ,eradication of superstition, Beti Bacho Beti Padhao, , social awareness,

Aids awareness, Blood donation camp, Health check up camp, farmer's meet, awareness about prevention of farmer's suicide. The NCC unit of college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and idea of self service. The NCC unit of college organizes various extension activities as tree plantation, road safety awareness, Ekta daud for health, Swachhata Abhiyaan, National equality awareness.

Other than NSS and NCC units the various departments of Institute is conscious about its responsibilities for shaping students into responsible citizens of country by making students aware of social issues through various programmes like ,diet awareness, no vehicle day, soil and water testing, plastic eradication etc.

All these mentioned activities have positive impact on student

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

19

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1404

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

2

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Education is meaningless if it does not uplift and provide the viable avenues and technologies for the sustainable development of Students, Faculty and Stakeholders in the form of infrastructure. Since its inception, our Institution has taken active measures for the building up of infrastructure over the years. The campus is catering Professional, Recreational and Relational needs of students and faculty. The institution has implemented effective steps to upgrade various infrastructural facilities such as Classrooms with LCD projectors, Seminar Hall with ICT facilities, Digitalized Library, Staffroom, Health facilities, Computing facilities, Canteen, Drinking water facility, Ladies Room, Hostel, Informative boards, Parking and Solar power system. The Institution has equipped with generator for maintaining uninterrupted supply of electricity. Entire campus of the institute is under CCTV surveillance. The Institution has an enormous and well-furnished library having huge numbers of 16502 Textbooks, 6500 E-journals, 199500 E-books, 28289 Reference books and 44 Periodicals including reading room with 150 student's capacity and OPEC facilities for the students. The Institution has well equipped and fully air-conditioned 02 Computer labs, 105 Computers, 20 LCD Projectors, and 04 Internet Connections with 100 mbps speed, 01 Language Lab, 07 Printers, 04 Scanner and 03 Xerox prerequisites.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Institute is committed to create a balanced atmosphere of Cultural and Sports activities for the overall Personality Development of the students to acquire new age skills. Cultural department comprising of adequate space with instruments such as Harmonium, Tabla, Flute, Scale changer, Keyboard, Drum, Octopad, Sarees, Dhotis, Gamchha to perform cultural activities. Students are encouraged to participate in the

various competitions organized by Shivaji University and other Organizations. Students are instigated to develop their personality by participating in various events such as Debating, Elocution, Folk dance, One-act plays, Street plays, Mimicry, Mime and Western music. The Institute has well equipped Auditorium. The Institute provides various sports facilities to the students. The department of Physical Education has specific plans for creating awareness about health and fitness among students. It comprises of Open terrace space for Yoga, Indoor Stadium and 17,237.75 Sq. Mtr. basketball turf ground. The College has 6700 Sq. feet playground for outdoor sport events, and 01 well equipped sport room for multipurpose indoor sports. The college has indoor game facilities as Chess, Carom, Table Tennis. A sophisticated gymnasium is also facilitated by the Institute for the students to develop their physical strength and fitness.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

30

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1.43

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of this institution is one of the important assets to cultivate students and their lives. The library consists of 53,967 books including 16,502 textbooks and 28,289 reference books, 9,076 other books regarding competitive exams, 44 journals, 1,057 bound volumes, 1,99,500 e-books and more than 6,500 e-journals. Library completed Automation with bar-code and QR code system. The library has provided smart ID card with Library Borrower Card to library readers and developed web-blog (www.drkcollegeofcommercelibrary.blogspot) to provide all information to the readers. The library has 150 students study room. Every year various activities are undertaken to improve student's awareness about the library such as User Orientation program, Book Exhibition, Book Bank and Special Library Scheme. Library is well organized with Main stack, Reference Section, Textbook section, Novel section, Reading room, and Book processing section. Library has provided OPAC to search books from anywhere and anytime. The library also connected to 65 libraries through Vidya-Sagar library software. We purchased N-LIST program of INFLIBNET-UGC for providing e-books and e-journals to students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.34

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

360

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institute has an IT policy covering all major areas like Wi-Fi and cyber security which is updated as per the need of the institute. Institution is regularly upgrading its infrastructure covering Wi-Fi, cyber security, software up gradation, erp system and ICT enabled teaching learning. Institution provides annual budget for up gradation of IT

facilities. Previously the campus was enabled with 3 internet connection, in the year 2021 - 2022 total 4 internet connections are provided in the campus. Out of four connections 2 routers is having Wi Fi network facility. As per the recommendation of previous accreditation committee, in the year 2021 - 22 both computer labs become fully air conditioned. Institute has increased the number of classrooms, seminar hall and well-equipped auditorium with ICT facilities. Institute has well equipped generator for maintaining uninterrupted supply of electricity. To take care of cyber security all the computers are password protected and students are checked for college ID card before entered in LAB. Campus is equipped with CCTV cameras at various locations for the security purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3099	105

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture

B. Any three of the above

Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

6.93

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The maintenance of physical, academic and support facilities are carried out by the Institute with consultation of the respective departments. In case of breakdowns, standard procedure is followed to bring the equipment/machine in working condition. Classrooms are allocated to all departments along with necessary ICT tools. The classrooms are utilized as per the time table and cleaned on daily basis. Head of the institute and HODs monitor the cleanliness and discipline in campus. Librarian with supporting staff maintains central library. There is focus on availability and utilization of instructional material in teaching and learning process. At the end of the academic year stock verification is done. Procurement of books as per the requirement is initiated through duly constituted library committee by inviting the requirement of books from various departments. The Institute has well equipped A/C Computer Lab with PCs and essential softwares. The IT coordinator maintains the IT facilities in the institute. The Physical Director of the institute looks

after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. The entire campus is under CCTV surveillance and timely maintenance is ensured.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

641

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

C. Any 2 of the above

File Description	Documents
Link to Institutional website	https://www.drkcollegekolhapur.org/blog-post.aspx?uid=1140&t=Guest+Lecture+on+Women+Health+delivered+by+Dr.+Snehal+Vhasakalle+patil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

97

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

248

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students of the college represent on various committees and activities and also they are engaged in various administrative, co-curricular and extracurricular activities. Apart from the Student Council, many students are involved in various co-curricular and extracurricular activities in the College at Departmental level. The important events in College like organizing guest lectures, Celebration of National leaders birth and death anniversaries, Celebrations of Teachers' day, Rallys Traditional day, Graduation day, Tree Plantation, Blood Donation camp, Flood Help Food Distribution to Orphanages, Cleaning of Statues of Social Activists etc. are managed by the students. The volunteers of NSS shoulder complete responsibilities for the successful organization of various social activities on behalf of the College. One of the best practices, 'Onjal' is carried out solely through the self-motivating involvement of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution**4**

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni of College is recognized as 'Maji Vidhyarthi Sangh'. The Association is registered with the Charity under the Maharashtra Institution Registration Act 1860 The alumnus of College are active in variety of fields like Chartered Accountants, Administration, Legal services, Journalism, Industries, Academics , Social work and Entertainment industry. The Alumni Association organised Grand Ex-student Meet on 09 Feb 2019. About 500 alumni members are working in the College itself and contributing to the progress of the College. Recently on 16th Oct, 2021 Alumni meet was organised by the college in the college campus. The College has registered Alumni Association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.drkcollegekolhapur.org/blog-post.aspx?uid=1151&t=Alumni+Records++of+Events+2021-22

5.4.2 - Alumni's financial contribution during the year**E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance of our institute is reflective of and in tune with the Vision, Mission and Objectives of the institute. Our institute aims at disseminating quality education in Commerce and Management and to provide co-curricular facilities for the holistic development of the youth of this region. 65 years ago our visionary founder and freedom fighter late Deshbhakta Ratnappa Kumbhar established this institute to inculcate the qualities like leadership, discipline etc. and to create the awareness about social responsibilities among students. Principal is the head of academic and administrative bodies. IQAC coordinator, Governing Body, Academic Council, registrar and CDC carry out the academic and administrative activities of the institute under the directives of the Principal. Internal coordination, monitoring mechanism and participatory management helps to improve and enhance quality of functioning of the college. Considering the need of the students our management decided to go for autonomy. That will enable us to restructure syllabus and introduce various certificate courses for the holistic development of the students. The reframed curricula will make our students more competent for working in changing global scenario. Our institution is instrumental in creating and maintaining healthy relations among students, faculties and management by facilitating enthusiastic work atmosphere and nurturing human values in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.drkcollegekolhapur.org/vision.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college encourages culture of decentralization by involving all staff members. The tradition of Participative management is observed by the college. The management of the Council of Education takes major decisions regarding working of the

institution. The Principal is the member of Management Council which is a unique feature of this institute. Along with them the Governing Body, Academic Council, Finance Committee, BOS, IQAC, CDC, Registrar, administration staff and HODs work together with mutual understanding for effective implementation of the decisions taken and the policies adopted. At the beginning of each academic year different committees and sub committees comprising representative from all stakeholders of the college are formed by the Principal for the smooth functioning of administrative and academic activities.

Case Study:

- The Library Committee of the college looks after the functioning of the library. Every year regular meetings are held where the annual budget is sanctioned for purchase of books, journals and other items required. Head of the Department give recommended books list to the librarian. Once the books are purchased the bills are verified by the library staff and then processed for payment. Accounts section with the permission of the Principal makes payment to the suppliers.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college adheres to the holistic development of students as they are of pivotal interest to the institution. For this the institution is inclining towards student-centric approach. To meet the expectations of the students the college has promoted Placement Cell. The placement officer organizes various programmes to increase employability among students. Our institute is instrumental in giving industrial exposure to the students recognizing the need of practical based knowledge. The

Institute has organized Job Fair in collaboration with the Kolhapur Municipal Corporation. To enhance competency of the students following initiatives are taken by the Placement Cell:

- Seminar on Recent Trends in Business and Placement Drive (03-03-22)
- Seminar on IT Recruitment Management and Placement Drive (03-03-22)
- Seminar on Modern Education and Placement Drive (15-03-22)
- Seminar on Recent Trends in Insurance Company and Placement Drive (09-04-22)
- Seminar on Network Marketing and Placement Drive (22-04-22)

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institute is administered by the Council of Education, Kolhapur (COEK) headed by the President of COEK as the governing authority of the institution. The administration of the Institution is decentralized and in order to encourage participative governance and for the independent decision making, autonomy is granted to various committees. The Governing Body (GB) of the institution is constituted as per the UGC norms and chaired by the President of COEK. The GB is responsible to formulate the long-term goals and to review the overall performance of the institution. Academic and financial matters proposed by the Academic Council and Finance Committee are discussed and approved by GB. The Principal of the institution oversees the Administrative Office, and coordinates other academic and administrative works. He is supported by the Registrar, Office Superintendent, HoDs, Programme Coordinators, IQAC, Research Department, Examination Cell, Library, IT Department etc. The feedback from all the stakeholders is collected by IQAC and quality enhancement is initiated. The institute follows rules and regulations of Parent University,

Govt. of Maharashtra, UGC regarding the appointment and service. The recruitment of temporary staff is carried out by the college management as per the norms of University, UGC and Government of Maharashtra. The grievance redressal mechanism solves the issues raised by staff and students.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has formulated welfare measures for teaching and non-teaching staff. The institute through Employee's Credit Co-operative Society provides uniforms to the non-teaching staff every year at the time of Diwali festival. The society also provides loan to the employees on minimum documentation. On the occasions of the Independence Day, Republic Day and Diwali the society distributes gifts to the administrative staff. Financial assistance in the form of advance is also made available to administrative staff for Diwali. The meritorious children of employees are felicitated by the management to

achieve more in their life. Financial assistance is provided for dress code to CHB staff. Cover under Group Insurance Scheme is also provided students and teachers. Regular health check-up camps are organized by the institute where all employees and students go through the thorough health check-up. Considering the hygiene and safety of the students and staff members the institute takes initiative and made a provision of RO water for staff and students that prevents gastric diseases.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Courses, Short-Term Course, etc.)**5**

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

The institute is vigilant towards financial resources and its utilization and conducts internal and external financial audits regularly. The Institution has audited its financial accounts which includes the detailed income and expenditure of the institution for the year 2021-2022.

- **Internal Audit-** The management has appointed an internal auditor to audit the accounts of the college periodically. The internal auditor submits his observations, suggestions and recommendations about the accounts and the general state of financial affairs to the management through their periodic audit report. The day-to-day accounts which are maintained by the accounts department are monitored by the Principal of the college.
- **External Audit-** The annual accounts of the institute are audited and certified by external statutory auditor i.e., D. Y. Bhumkar and Co. For this year there was no objection raised in audits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college mobilizes funds through students' fee, interest on deposits, alumni contribution/donation, individuals and self-financed courses.

1. Policy for funds:

- Collection of requirements from IQAC, examination cell, various departments, library, gymkhana etc.
- Preparation of Budget
- Sanction of the Budget
- Allocation of funds as per budget.

1. The financial sources of the College are:

- Collection of fees from grantable and non-grantable courses.
- Alumni Contribution

1. Optimum utilization of financial resources: Following system is adopted by the College for the optimal utilization of resources.

1. The College invites requirements from all Departments and accordingly prepares the budget for every department.
2. Finance Committee works on the details of the budgetary plan.
3. Finance Committee prepares the budget by considering financial resources and submits to Governing Body for final approval.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has implemented quality improvement measures as follows:

Green Reform: Our institute has implemented online process right from the admission of a student to the declaration of the result. Hence, the institute has become a trendsetter in the parent university who has automated all official work. This has reduced all paperwork in the college. Simultaneously, we encourage staff members to reuse the used papers that make us eco-friendly. Through proper rainwater harvesting system college campus has become self-sufficient in case of water. This has reduced institute's water bill of Municipal Corporation. The institute has also established Solar power plant that has resulted into the reduction of Electricity bill of the institute.

Academic Calendar:

The institution follows the academic calendar in order to conduct examinations and also for continuous internal evaluation. Academic calendar of the institution involves significant academic events, examination schedule, birth and death anniversary of Late Padmshri Deshbhakta Ratnappa Kumbhar and other prominent leaders/freedom fighters/social reformers, annual sports days, cultural day, commerce days, workshops, lead college activities, seminars, conferences and scheduling of different curricular as well as co-curricular activities/events etc. Besides this, notices of internal and university examination are also prepared and published. University also publishes circular containing holidays in the year as well as dates of commencement of term and term end.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC reviews the teaching plan, teaching-learning process, pedagogy employed assessment of performance of teachers and students

Ø Curriculum Framing:

In the academic year 2021 - 2022, the institute has been conferred autonomous status from University Grants Commission and Shivaji University, Kolhapur. The College has formed Governing Body, Academic council, Finance Committee and Board of studies. IQAC conducts regular meetings of these committees. BOS has structured the curriculum for the first year programmes under autonomy for both undergraduate and postgraduate levels i.e. B. Com., BBA, M. Com. and MBA. This syllabus is framed to cater to the needs of students keeping in view the changing business scenario of globalization. The designed curriculum has been sanctioned by the Academic Council of the institute and will be implemented from the upcoming academic year 2022-23.

Ø Examination Reforms:

Our institute is the first in Parent University to conduct online Examination. The college has paved the way for other colleges to opt for online examinations in the pandemic situation and after. For smooth functioning of online examination, the institute has hired software from Biyani Technologies that facilitates the students to attempt the examination from their homes by using electronic gadgets. They also conduct Mock tests to make students familiar with the software. Noticing the problems faced by the students during mock tests the institute frames some guidelines to solve those issues with the help of the owner of the software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute organized various Guest lectures on Gender sensitization and promotion of gender equity during the year 2021-22.

Guest lecture on Women health and safety under the programme "Security of Women & social media Awareness" organised on 02/05/2022. Guest lecture on "Women health" organised on 08/03/2022. Guest lecture on "Women Empowerment" organized on 10/03/22. Guest lecture on "Women's health and hygiene" organised on 19/04/2022. Guest lecture on "Special women's

Recruitment "organised.

- Annual gender sensitization action plan(s) :-

Future Plan (2022-23)

1. Save Baby Girl Poster presentation
2. Essay competition on gender discrimination
3. Lectures on Gender equality
4. Women empowerment Cell
5. Health check-up camp
6. Scholarship of Rs. 1000 proposed to be granted to girl student (sports)
7. Equal opportunity Centre in College.

- Specific facilities provided for women:-

1. Safety and security:

- Anti-ragging cell
- Internal sexual harassment prevention cell.
- Security guard.
- CCTV surveillance
- Grievance Redressal Committee.
- Free medical check-up camps

2. Counseling: separate mentor teacher has been appointed for counseling.

3. Common Room: A spacious, safe and comfortable common room specifically for girl student with napkin vending machine available in the college building.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	D.R.K. College of Commerce, Kolhapur (drkcollegekolhapur.org)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	C. Any 2 of the above
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File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. LED bulbs are installed in the college for saving energy
2. Solar system has been installed at the roof top.
3. Energy audit and Green audit is completed
4. College Swachhata Activity on 23.12.2021.
5. College participated in Tree Plantation Drive in the month of July 2022
6. NSS students cleaned Statue in the Kolhapur city on 1st July 2022
7. No vehicle day is observed so as to motivate the students and faculty for conservation of energy resources and environment protection.
8. Organisation of world bicycle day on 3.6.2022.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus	D. Any 1 of the above

recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic up-liftment of the needy, and set communal harmony.

Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. The college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation.

Institute celebrates cultural and regional days of important like Constitution Day, Republic Day, Traditional days etc. to teach tolerance and harmony to the students. The Gender Equality Policy & activities focuses on equal access, opportunities, and rights for women and men. Policy for the Differently-abled ensures that every single member of the department is aware of the care to be shown to the differently-abled people. The department has revised the curriculum with the inclusion of topics related to human rights, democracy, tolerance, harmony, promotion of social values, awareness of environmental protection and ethics.

Year

2021-22

Number

05

Web link

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations:

values, rights, duties and responsibilities of citizens:

Sensitisation of students & employees towards constitutional obligations Following activities were conducted -

Deshbhakt Ratannappa Kumbhar Death Anniversary On 23.12.2021

Campus Cleaning on the occasion of Deshbhakt Ratannappa Kumbhar Death Anniversary.

On 01.01.2022 On new year's eve, the Statues of the great men of the city are cleaned and Greeted by volunteers.

On 22/04/22 Cleaning of panchganga river were done. On 23.02.2022 College students participated in Cleaning the Premises Of Ch. Shivaji University. On 26.01.2022

Celebrated the REPUBLIC DAY. On 15.08.2021, celebrated INDEPENDENCE DAY. Institute Celebrated Constitution Day on 26/11/2021

On 9/02/2022 Workshop on IPR and Innovations were organized by the Institute.

26/01/2021 Quiz for Celebrating Voters week was conducted

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days and events to sow seed of Nationalism and Patriotism amongst students. The Faculty, Staff and Students of the institution all come together to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness.

Mahatma Gandhi Jayanti is celebrated every year on 2nd of October to understand the ideology of great leader Mahatma Gandhi and his ideologies of truth and nonviolence.

International Yoga day is celebrated on 21st June every year to make everyone aware of how Yoga embodies unity of mind and body.

Savitribai Phule Jayanti, First lady teacher in British era, Rajarshi Chh. Shahu Maharaj, Social reformer and King of Kolhapur, Dr. B. R. Ambedkar, Chh. Shivaji Maharaj Jayanti are the some important commemorative days which are celebrated in the Institute every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICES**Title of the Practice****Blood Donation Camp****Objectives of the Practice:**

To create awareness relating to blood need in the society and spirit among the students to help in severe condition to Patients as a social bond. Blood is the life line of every human being.

Context: On the occasion of Birth anniversary of Late Padmashri Dr. Ratnappa Kumbhar on 15th September, the this Institute organizes every year Blood Donation Camp, Where students participate in this social cause to help those who are in need of blood in adverse physical conditions.

The Practice: Students, teaching and non-teaching staff participate in blood donation camps. College organizes every year as duty towards the society. **Evidence of Success:** Every year more than one hundred people participate in the blood donation camp organized by the Institute. On blood donation, participants get certificate of donation from the College and concerned blood bank.

Problems Encountered & Resources Required: There is no problem encountered so far by the Institute in performing this activity.

File Description	Documents
Best practices in the Institutional website	https://www.drkcollegekolhapur.org/iqac-downloads.aspx
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Institutional Distinctiveness

Institute was established in the year 1957 with a mission to provide higher education

in commerce and business education to inculcate the qualities like leadership, competence

and efficiency along with character and integrity amongst students in the region.

1. Institute is successfully running CA/ICWA foundation course for the past 20 years.

2. NCC having two units boys and-co-ed (boys and girls).

3. P.G. programmes M.com/MBA

4. Hugely and widely preferable Institute for commerce education.

5. Institute has strong alumni.

6. Institute boost itself in enjoying majority of female strength of (2738) more than

males (1721)

7. The independent and state of the art library with 60000 books including local &

national newspapers containing books on competitive examinations is available in the

college.

8. One alumnus Ms. Snehal Bendke has been selected as International Referee of

Women's Volleyball Team in recent Olympics games.

9. One of students is holding a position as Captain of Maharashtra cricket team.

10. Institute is having a full time training and placement officer.

11. More than 80 % teachers are alumni of this institute.

12. Organisation of workshops on “Life skills development” (14/5/2022), “Current

economic scenario” (21/5/2022) Training Programmes (27/12/2021)

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the Academic Year 2022-2023:

- 1. To revise the curricula of all courses for thesecond year of all UG and PG programs.**
- 2. To conduct Green Audit, Energy Audit and Gender Audit.**
- 3. To organize national / international conference.**
- 4. To organize lead college workshops and other seminars or symposiums**
- 5. To organize guest lecturers on different topics.**
- 6. To rennovate the infrastructural facilities of the IQAC and Examination Cell.**
- 7. To establish Equal Opportunity Centre in the College.**
- 8. To celebrate days of national /international importance.**